

WINDMILL HILL COMMUNITY FORUM LTD

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Minutes of the Annual General Meeting of Windmill Hill Community Forum Ltd held on Monday 12th November 2007 at the PlayCentre

Present: Mike Burrows, Chairman & Treasurer
Nick Walton, Telematics Centre
David Brandwood Trustee
Maria Johnson, Priory View
Pauline Hilton, W/H Senior Citizens
Kathryn Muscroft, LHT
Clare Dinsdale, HBC Community Development
Martin Cooil, Neighbourhood Management Co-ordinator
Marg Bruce, Telematics Student

Apologies: Maureen Hazelwood, St Berts Church
Beth Edwards, W/H Residents Association
Tracey Crutchley, Secretary
Jean Saunders, WHCP School

Meeting opened: 9.40am

Minutes of Last Meeting

Nick Walton proposed and Pauline Hilton seconded that the minutes of the last AGM, held Monday 15th January 2007, be accepted as a true and accurate account of that meeting. Carried.

Matters Arising: Maria Johnson asked how many WHCF Trustees were residents of Windmill Hill. The Chairman replied that two of the four Trustees resided on Windmill Hill but more would be welcome.

Accounts for year ending 31 March 2007:

The Trustees Report and Financial Statement - for the year ending 31st March 2007 was presented by Mike Burrows.

Accounts - for the year 31st March 2007 were presented by the Treasurer who explained the contents and answered questions. Mike Burrows highlighted the fact that the Forum reserves were dwindling and would only last 2-3 years unless extra funding was found.

Maria Johnson proposed and Nick Walton seconded that the accounts be accepted. Carried.

Windmill Hill Community Forum is a
Company limited by guarantee:
Company Number: 3931737
And is a registered Charity:
Charity Number: 1089577

Sponsored by:-



Any Other Business:

Job Descriptions – The Chairman explained that new job descriptions for The Telematics Project Officer and for Casual Tutors had been produced. These badly needed updating in preparation for proposed grant funding applications.

Grant Funding – The Chairman told the AGM that grant applications had been applied for from – Co-op Community Dividend Fund – Comic Relief – Garfield Weston Trust – Talk Talk Community Awards – for replacing computer hardware and supporting computer courses. Unfortunately we were turned down by the Garfield Weston Trust but the others are still in the pipeline.

An application is being formulated to the Lloyds TSB Foundation looking to part fund the Telematics Project Managers Salary. The Forum is meeting Lloyds TSB Foundations Area Manager Yvonne Taylor on Friday 16th November to formulate an approach.

The Forum is also working on an application to the Neighbourhood Management Community Action Fund for a Marketing Study around the Telematics IT Services.

Self Sustainability – The Chairman explained to the meeting that Self Sustainability was a priority for the Forum and that the Management Committee were working on a three year plan in conjunction with grant applications to reach that end. This involved releasing Nick Walton from Tutoring duties to concentrate more on IT Services in the local Voluntary Sector. This would increase the revenue of the Forum and Telematics Centre and eventually earn enough to guarantee the future of Forum. The Lloyds TSB and Neighbourhood Management grants are part of the plan to get this process started.

Forum Website - Combining the Forum and Telematics websites to form a new website has refocused the direction and improved the accessibility of the website. Visitors now have an interactive service which is very user friendly for our groups and residents to use. Groups will be able to enter their own content and edit their own information on the website in real time. This will enable instant changes and remove delays when new information needs to be posted. Groups will be able to open up their own News or Message Boards to advertise events and any change to their schedules. Several groups have already supplied information and Nick will schedule a training session so that the groups can edit and update their own pages. The address remains the same www.whcf.org.uk please visit and try the new user friendly set up.

Bill Edwards – The meeting expressed their deep sorrow at his untimely death. Though suffering a long illness, Bill carried on serving the residents of Windmill Hill with unfailing loyalty and strong resolve. We send our sympathy to Beth and their family.

Trustees - Resignations

Joe Orme 22.10.07

Appointments

Gordon Jenions Forum Volunteer was proposed by Mike Burrows and Seconded by Maria Johnson and carried unanimously.

There being no other business the meeting closed at 11.30pm.