

WINDMILL HILL COMMUNITY FORUM LTD

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The Playcentre
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FORUM MINUTES

Minutes of the Forum General Committee Meeting held at the
Playcentre Norton Hill on Monday 10th September 2007

Those Present:

Chairman	Mike Burrows	Secretary	
Trustee	David Brandwood	Telematics	Nick Walton
Volunteer		Volunteer	
S.Citizens	Pauline Hilton	St Berts	
Priory View	Maria Johnson	WHCP School	
WH Pre School		Wine Circle	
Sunshine U5s		WHRA	
LHT	Kathryn Muscroft	LHT Warden	
HBC	Claire Dinsdale	Halton Together	
HBC		N/Hood Mgmt	Martin Cooil
Student	Marg Bruce		

1. Meeting Opened

The meeting opened at 11.30am.

2. Apologies

Tracey Crutchley, Jean Saunders, Maureen Hazlewood, Beth Edwards.

3. Minutes of Last Meeting

Maria Johnson proposed and Nick Walton seconded that the minutes were a true reflection of the Forum General Committee Meeting held on Monday 10th September 2007.

4. Matters Arising

Priory View – The open day was a great success and there was a ceremony to name one of the boats Gentleman Bill in memory of Bill Edwards.

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LHT – The tree to be planted in memory of Bill Edwards in recognition of his untiring work for the residents association and the local community is expected to happen sometime in November 2007.

The large environmental project at Stoneleigh to fill in the old marl pit to tidy up the Windmill Hill entrance from Prospect Park is ongoing and will be fully discussed during the next WH Environmental Forum meeting.

HBC – The 1st Neighbourhood Champion for Windmill Hill was named as Pauline Hilton. The neighbourhood champions act as a conduit for HBC to spread information and gain feedback about problems and initiatives. More are needed.

5. Correspondence - Nothing to report

6. Reports

Office – We are re-vamping the website by combining the Forum and Telematics sections. Our groups and residents will find an interactive service which is very user friendly and easy to use. Groups will be able to enter their own content and edit their own information on the website in real time. This will enable instant updates and remove any delay when new information needs to be posted. Groups will be able to open up their own News or Message Boards to advertise events and changes to their schedules. The address remains the same www.whcf.org.uk please visit and try the new user friendly set up. Nick is planning a period of instruction to bring all the groups up to speed with the editing system.

Treasurer – The accounts were presented at the AGM.

Transport – The mini-bus is still under utilised however LHT are using it with their youth initiative. The bus went in for it's biannual inspection, and the batteries and one tyre were replaced, but the bus was reported as being serviceable for purpose.

Volunteers – Volunteers are still needed, if someone knows of anyone who may be interested, please ask them to contact the office on 01928 790228. Gordon Jenions was nominated and accepted as a Trustee after the resignation of Joe Orme.

Residents Association – To start off the Christmas spirit the RA has decided to send a Christmas card to every home on the Windmill Hill Estate and every child under 16 will receive a selection box of chocolate. Rumours are spreading that Martin Cooil maybe donning the red suit.

There is a change to the office hours, and the office will be open from 9.45am to 11.15am on Mondays, Wednesdays and Fridays each week. Let our volunteers know of any problems you have with housing or general matters affecting the estate. We are here to focus attention on problems and represent the residents.

The next residents meeting will be held on Monday 26th November at 6pm at Priory View.

LHT – The Xmas Newsletter is due out in December and will carry LHT programs and initiatives happening on WH.

LHT have a community sports award of up to £300 which can be applied for more than once in the year.

There is a neighbourhood walk about of the Norton Hill area at 10.30am on Wednesday 14th November meeting at the Playcentre.

Neighbourhood Management – Martin reported that the Action Planning had gone well

Telematics

See attached report.

7. Any Other Business

Environmental Forum – The next meeting will take place on Tuesday

There being no further business the meeting closed at 12.15pm.

9. Next Meeting

The next meeting will take place on Monday 14th January 2008 at 11am.

Report to the Forum, 12 November 2007

Courses:

The following courses are running:

- + More Photo Editing
- + Next Steps – Upgrading to Access 2007 (tutor Sauren Ghosh)
- + Photo Slide Shows
- + Email & the Internet
- + Next Steps – Christmas Mail Merge

Contract work:

Since the last report we have carried out paid-for IT work for:

- ✓ HITS
- ✓ Norton Priory Museum
- ✓ Kings Cross Project

Funding:

Application to Garfield Weston Trust (£ 5,820) was turned down.

Further grant applications have been made to:

- Co-op Community Dividend
- Comic Relief
- Lloyds TSB Foundation (visiting this Friday)

Nick Walton
Telematics Project Manager
12 November 2007